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Promos Italia is looking for a partner in France to organize a series of actions to promotion Italian destinations on the French MICE market, including the recruitment of qualified French MICE buyers to attend "Digital InBuyer" BtoB events in 2021, and a technical assistance from the registration to the virtual meetings on the platform.





Market:

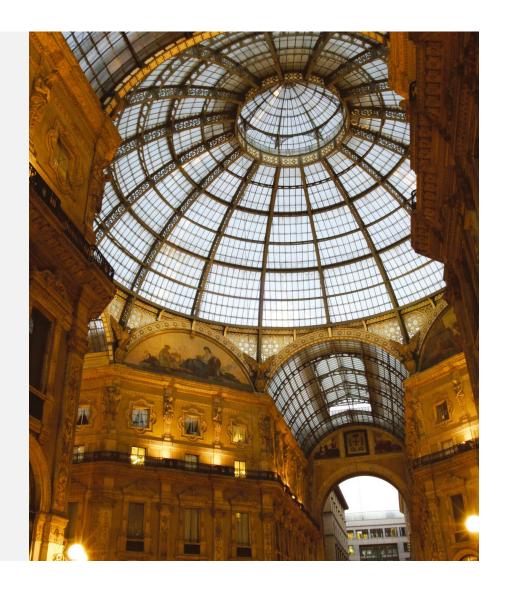
France

Targets:

- Intermediaries (incentive houses, event agencies, travel agencies with a MICE activity)
- Corporates (contacts within companies responsible for the organization of internal corporate events)

Period:

From January to December 2021





Your assets (focus on Milan)

- A good notoriety on the French market:
 Italy, especially Milan, well-known for its
 gastronomy
 Popular Milanese venues and places
 Milan known as one of the most international
 cities in Italy, with Roma
 Milan, the world capital of fashion, shopping and
 design
- A great scenery for corporate events:
 A diversity of original and historical facilities
 A unique and strong artistic heritage
 Stunning other atmospheres at only an hour
 away from Milan (Lake Como, Bergamo,
 Mantova, Cremona...), especially suitable for
 incentive programs
- An ideal MICE destination:
 A wide variety of teambuilding activities
 A wide selection of hotels
 A high quality of infrastructures for all size of events
 A great accessibility from France with daily direct flights (only 1h30 flight away from Paris)





Description of actions



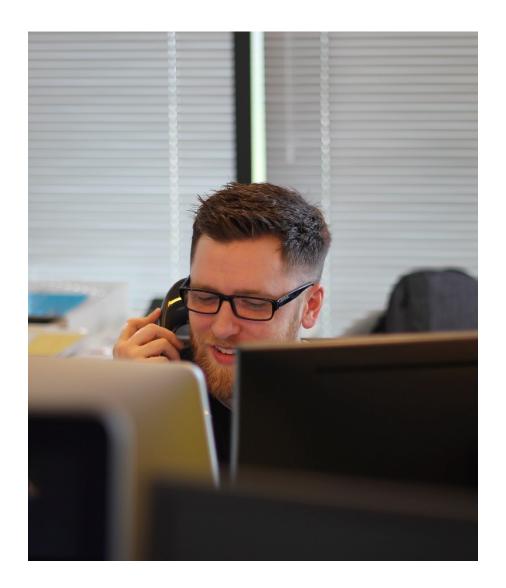
Buyer recruitment & technical assistance

for Digital InBuyer

Objectives

Identify French event organizers with a great potential for Italy/Milan, **confirm** their participation and **guarantee** a smooth running of the virtual event

- Identification of French MICE buyers with the highest potential for Italy/Milan through the Interface MICE database and network
- Collect all details about the buyers to share with Promos Italia for review and approval
- Management of the invitation process: design and sending of a Save The Date and an invitation, follow-up to reach the objectives
- Technical assistance and follow-up with buyers from the registration, matching process, to virtual meetings — Promos Italia's team will train Interface MICE staff on the Digital InBuyer platform
- Assistance by an Interface MICE staff during the sessions to guarantee a smooth running of the events
- Sending of an activity report to the client





MICE sales missions

Physical <u>or</u> virtual, according travel constraints at the time of the action

Objectives

Identify French event organizers with a potential for Italy/Milan, and **set up** a series of appointments to meet them and present Milan MICE offer

- Recommendation of the most relevant French cities and periods to set up a sales mission in France, according various criteria (holiday, important events, availabilities of agencies, etc.)
- Identification of French MICE organizers that regularly organize events outside France, through the Interface MICE database and network
- Management of the appointment scheduling: emailing, phone and email follow-up with buyers to reach the number of appointments, reminders
- Sharing with the client of the list of appointments with the description of each company (type, activity, background, needs, etc.)
- Escort of the client throughout the sales mission
- Sending of an activity report to the client





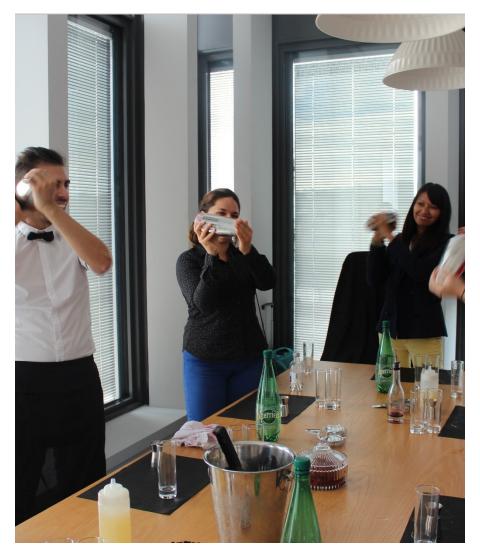
Networking events at French MICE

agencies

Objectives

Train French event organizers about Italy/Milan through original events within the French MICE agencies' offices, and **build a strong relationship** with the teams

- Selection of the best French MICE agencies with the highest potential for Italy/Milan
- Recommendation of the most relevant formats and dates to set up the events, according the agencies' requirements, constraints and possibilities
- Management of the whole organization and follow-up with the selected agencies: negotiations of conditions, design of Save The Date and invitations, follow-up about technical aspects
- Presence of an Interface MICE staff during the events to guarantee a smooth running of the events
- · Sending of an activity report to the client





MICE familiarization trip

Objectives

Recruit a selection of French MICE buyers with a great potential for Milan to **make them experience** the Italian/Milanese MICE offer and meet local suppliers

- Identification of French MICE organizers that regularly organize events outside France, through the Interface MICE database and network
- Management of the whole recruitment process: design
 of a customized invitation, creation of an online
 registration form, emailing, phone and email follow-up
 with buyers to reach the number of participants, regular
 reminders to avoid no-shows
- Sharing with the client of the list of confirmed buyers with all details about companies and contacts
- Escort of the group by an Interface MICE staff
- Sending of a thank-you email and a satisfaction survey to the attendees after the familiarization trip
- Sending of an activity report to the client





Planning*

Dates of Digital InBuyer events to be provided by Promos Italia

JANUARY 2021	FEBRUARY	MARCH	APRIL	MAY	JUNE		
1 V	1 L 5	1 L 9	1 J	1 S	1 M		
2 S	2 M	2 M	2 V	2 D	2 M Sales mission		
3 D	3 M	3 M	3 S	3 L 18	3 J		
4 L 1	4 J	4 J	4 D	4 M	4 V		
5 M	5 V	5 V	5 L 14	5 M	5 S		
6 M	6 S	6 S	6 M	6 J	6 D		
7 J	7 D	7 D	7 M	7 V	7 L 23		
8 V	8 L 6	8 L 10	8 J	8 S	8 M		
9 S	9 M	9 M	9 V	9 D	9 M		
10 D	10 M	10 M	10 S	10 L 19	10 J		
11 L 2	11 J	11 J	11 D	11 M	11 V		
12 M	12 V	12 V	12 L 15	12 M	12 S		
13 M	13 S	13 S	13 M	13 J	13 D		
14 J	14 D	14 D	14 M	14 V	14 L 24		
15 V	15 L 7	15 L 11	15 J	15 S	15 M		
16 S	16 M	16 M	16 V	16 D	16 M		
17 D	17 M	17 M	17 S	17 L 20	17 J		
18 L 3	18 J	18 J	18 D	18 M	18 V		
19 M	19 V	19 V	19 L 16	19 M	19 S		
20 M	20 S	20 S	20 M	20 J	20 D		
21 J	21 D	21 D	21 M	21 V	21 L 25		
22 V	22 L 8	22 L 12	22 J	22 S	22 M		
23 S	23 M	23 M	23 V	23 D	23 M		
24 D	24 M	24 M	24 S	24 L 21	24 J		
25 L 4	25 J	25 J	25 D	25 M	25 V		
26 M	26 V	26 V	26 L 17	26 M	26 S		
27 M	27 S	27 S	27 M	27 J	27 D		
28 J	28 D	28 D	28 M	28 V	28 L 26		
29 V		29 L 13	29 J	29 S	29 M		
30 S		30 M	30 V	30 D	30 M		
31 D		31 M		31 L 22			



Bank holiday
School holidays Zone A (Lyon)
School holidays Zone B
School holidays Zone C (Paris)

^{*} This planning is just a suggestion. It can be reworked if necessary, according needs and feedbacks from the client

Planning*

Dates of Digital InBuyer events to be provided by Promos Italia

•	←													
	JULY	JULY AUGUST			SEPTEMBER	OCTOBER		NOVEMBER				DECEMBER 2021		
1 J		1	D		1	M	1	V		1	L	44	1	М
2 V	Foreign	2	L	31	2	J	2	S		2	М		2	J
3 S	Fam trip (Milan)	3	М		3	V	3	D		3	М		3	V
4 D	(wilaii)	4	М		4	S	4	L	40	4	J		4	S
5 L	27	5	J		5	D	5	М	Networking event**	5	V		5	D
6 M		6	-		6	L 3		_		6	_		6	
7 M		7	S		7		7	_		7	D		-	M
8 J		8	D		8		8	V		8	L	45	8	М
9 V		9	L	32	9		9	_		9	М		9	J
10 S		10	-		10		-	D		10	М		10	
11 D		11	М		11		11	-	41	11	-		-	I S
12 L	28	12	-		12		-	M		12	_		1:	2 D
13 M		13	-		13		-	М		13	_		13	
14 M		14			_	M	14	-			D		-	4 M
15 J		15			_	6 M	_	V		15	_	46	-	5 M
16 V		16	-	33	16		-	S		-	М		10	
17 S		17	-		17		-	D		-	М		1	
18 D		18	-		18		18	-	42	18	_		-	8 S
19 L	29	19	-		_	D	-	М		19	_		\vdash	9 D
20 M		20	_		20		+	М		20	_		2	
21 M		21	_		21		21			21	_		2	
22 J		22	_		_	? M	_	V		22	_	47	-	2 M
23 V		23	_	34	23		-	S			М		2	
24 S		24	-		_	V	-	D			М		I —	1 V
25 D		25	-		25		25	_	43		_		- ⊢	5 S
26 L	30	26			_	D	_	М	Networking event**	_	V		-	6 D
27 M		27	_		27		-	М			S		2	
28 M		28	_			S M	28	_			D		! ├─	3 M
29 J		29	_			M	29	_		29	_	48	-	
30 V		30	-	35	30	J		S		30	М		3	
31 S		31	М				31	D					3	1 V



Bank holiday

School holidays Zone A (Lyon) School holidays Zone B

School holidays Zone C (Paris)

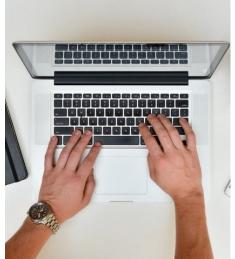
Method to reach the objectives





STRONG EXPERIENCE IN PUBLIC RELATIONS MANAGEMENT

Since 2000, Interface Tourism is the leading event organizers in Tourism industry in France: workshops, promotional events, conferences, ...



A DEDICATED TEAM

The MICE specialist team of Interface Tourism France will be dedicated to the implementation of actions for VisitBritain on the French MICE market.

The missions will involve an Account Executive, and will be supervised by the MICE Account Director of Interface Tourism France



Since 2000, Interface Tourism has been the leading tourism sales & marketing agency. In 2012, the agency created a specialized MICE department operating under the "Interface MICE" brand.



A MICE DATABASE DAILY UPDATED

Interface MICE has developed a strong and qualitative MICE database. Today, this MICE database counts more than 5,500 qualified MICE contacts (MICE agencies, corporates and associations)





Our MICE specialist team





Tahina Randriamandranto

9 years of experience

MICE Director

Education & Languages

French: Mother tongue

English: Fluent

Trainings

ISC Paris

Diplomas

& Management

Master - Management

- Discover psychological profiles (Golden)

Specialization: Tourism Marketing

- Give a speech
- Motivate a team

Languages

(administrative, schedule management), human resources, house keeping, food & beverages

- Writing of observations and recommendations about each department' strengths and weaknesses
- Organization of an event to motivate and reward employees of the hotel

Interface Tourism

Strategy & Market intelligence:

Since 2012

- Definition of MICE strategies
- Conception and implementation of MICE promotional plans
- Analysis of MICE segment
- Administrative and financial management

Events:

Organization of promotional events: workshops, training sessions, lunches / dinners / cocktails, original and attractive events (e.g. thematic cooking classes, gourmet dining etc.)

2011: Constance Prince

Miscellaneous tasks in several

guest relations), back office

departments: front office (reception,

Maurice, Mauritius

Management training

Sales development:

- One-to-one networking with MICE agencies, corporate contacts and associations
- Organization of MICE sales calls and sales missions
- Organization of MICE fam trips
- Participation to MICE trade shows
- Regular update of the MICE/Corporate data base

2012: Egencia, Paris Sales Executive / Assistant **Project Manager**

- Prospection of new clients and identify their needs in terms of seminars and incentives
- Identification and meetings with decision makers of internal events and / or external
- Support of Meetings & Incentives service project managers in the implementation of events, from the brief receipt until the contract is signed
- Suggestion and implementation of solutions to measure customer satisfaction and improve services





Emilie GUILLAUME MICE Account Executive

4 years of experience

Since 2019 Interface Tourism

Strategy & Market intelligence:

 Strategic monitoring on the MICE industry

Operational marketing & partnerships:

- Creation of dedicated newsletters
- Organization and escorting of familiarization trips

Events:

- Organization of promotional events: workshops, training sessions, cocktails, original events
- > Participation in BtoB and BtoC fairs

Sales Development:

- Sales calls and sales missions
- Regular update of the MICE Interface database

Education & Languages

Diplomas

Master's Degree in Tourism & Hospitality Management -IREST at the University Paris 1 Panthéon Sorbonne

Bachelor of Arts in Business - University of the West of Scotland

2-year Diploma in Technological Business & Marketing -Academic Institute of Technology in Troyes

Trainings

French: Mother tongue Anglais: Fluent Espagnol: Advanced

2019: Marco Vasco Travel designer for Canada et USA

2018: Eco Canada Bilingual Project Administrator

- Manage the program for young professionals and companies from the evaluation of the application to the payment of the grant (more than 500)
- Input data and track financials.
 Manage budget and administrative paperwork.
- Become an ambassador for the Wages Funding and Internship Program.
- Project administrator for Québec (100%) and other Provinces.

2016-2017: Room 701 – Representation for hotels Marketing and Sales Coordinator

- Manage the database and CRM.
- Create and update marketing content and newsletters.
- Supervised director's sales call booking the hotels and meetings.

2016: Marriott Rive Gauche Event Coordinator Assistant

Supervise the organization of events with the BEO



Our budget proposal



Budget proposal

Description of services	Fees (€, VAT excluded)	Description of marketing costs	Marketing costs (€, VAT included)
French MICE buyer recruitment & technical assistance for Digital InBuyer: ✓ Identification of potential buyers ✓ Sharing of buyer details with Promo Italia ✓ Management of the invitation process ✓ Technical assistance from registration to virtual meetings ✓ Attendance of an Interface MICE staff in the sessions ✓ Sending of an activity report KP: 1 to 4 buyers per event (specified by the client)	€ 500 per buyer	None (Platform provided by Promos Italia)	/
MICE sales missions: Physical or virtual, according travel constraints at the time of the action ✓ Recommendation of the most relevant cities and periods ✓ Identification of buyers with the highest potential ✓ Management of the appointment scheduling ✓ Sharing with the client of a roadbook with all details about the buyers ✓ Escort throughout the whole sales mission ✓ Sending of an activity report Recommended KPI: 12 to 15 sales calls during 3 days per sales mission	€ 300 per buyer	Logistics/transport, accommodation (if outside Paris) and meals. No marketing cost if the format is virtual	€ 300 – € 500 *





Budget proposal

Description of services	Fees (€, VAT excluded)	Description of marketing costs	Marketing costs (€, VAT included)
Networking events in French MICE agencies: ✓ Recommendation and selection of agencies with the highest potential for Milan ✓ Management of the organization and negotiations with the agencies ✓ Presence of an Interface MICE staff during the events ✓ Sending of an activity report KPI: 5 to 20 buyers per event (very variable from an agency to another)	€ 4,000 per event	Agency's "access" fee (if any), logistics, animations	€ 300 – € 500 *
MICE familiarization trip: ✓ Identification of buyers with the highest potential ✓ Management of the recruitment process ✓ Sharing with the client of all information about the buyers ✓ Escort of the group by an Interface MICE staff ✓ Post-fam trip follow-up ✓ Sending of an activity report Recommended KPI: 8 to 10 buyers	€ 350 per buyer	Flights, transfers, accommodation(s), activities, meals	Assumed by Eventing Milan Convention Bureau + Provide € 150 for taxis to/from the airport for the escort





Interface Tourism MICE

Sales

public relations,

& marketing department

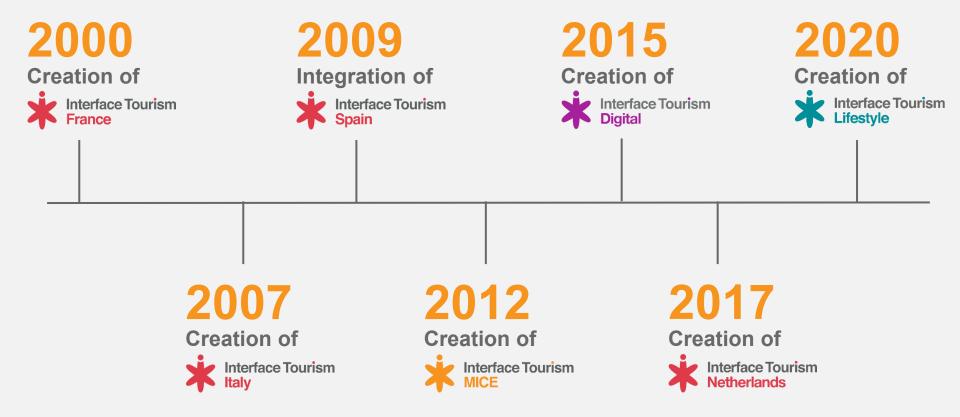
specialized in MICE

Our dedicated department





Our history





We provide tailor-made services

Dedicated to MICE segment



Sales development



Consultancy & branding services

Event management



Our agency in figures





We serve

a diverse range of clients



National & Regional Tourism Boards



Convention Bureaux



Airlines



Hotels



DMCs



Online players



Our clients

In France in 2020



Korea Tourism Organization

MICE representation in

France



Singapore Tourism Board Global & MICE representation in France



VisitScotland Business
Events
MICE representation in





Abu Dhabi Convention
Bureau

Global & MICE representation in France and Frenchspeaking Belgium and Switzerland



VisitBritain
MICE ad hoc activities in
France



Japan Convention Bureau MICE ad hoc activities in France, Benelux, Switzerland and Spain



visit.brussels
MICE ad hoc activities in
France



Hungarian Tourism Agency Leisure & MICE ad hoc acitvity in Franc e



Amiel Tours (Israeli DMC)
Leisure & MICE
representation in France



Toulouse Convention
Bureau
MICE ad hoc activities in
France



We coordinate

your promotion throughout Europe



From France, we work with all European markets thanks to our Interface Tourism agencies and partners.

www.interfacetourismgroup.com





Our dedicated department





They trusted us!





Korea Tourism Organization Steve M. Kang, *Director – Paris (from 2017 to 2019)*

"Interface MICE was remarkably helpful in **expanding our network** and establishing our footprint in the French MICE market. Ever since our initial engagement in 2017, we were surprised to see the overwhelming interest of the customers toward the destination. In every step of the way, I know we can rely on Interface MICE's team to deliver and implement rightful course of actions which **makes meaningful differences**. Nevertheless and above all, I would like to thank the team for their dedicated efforts and endeavors to their job. We almost feel like family now. Good job!"





Warsaw Convention Bureau Mateusz Czerwiński, Senior Marketing Manager

"Interface MICE is a valuable and reliable partner. Dedicated team of professionals, helped us to connect with relevant clients during the five days of sales calls in Paris.

Thanks to proficient planning and flexible execution it has been a very successful marketing project."



VisitScotland Business Events Lindsay Neilson, Senior Market Manager



"Interface MICE has always a **great attention to details** and honest conversation. Strong event execution, market knowledge and contacts."



Few examples of successful actions



Online B2B event



Case study

Promote South Korea
during the 2nd lockdown
in France in 2020
through a webinar

Activities

- Recommendation of the best and the most effective online format to reach French MICE buyers
- Identification of potential buyers for South Korea
- Management of invitations and registration's follow-up
- Introduction and animation made by an Interface MICE staff during the webinar

Results

49 participants, including MICE agents, corporates, international associations and journalists

1 replay video available for during a week for buyers who had a last-minute constraint





Online B2B event



Case study

Recruit new MICE contacts thanks to an incentive and original online action

Activities

- Recommendation of a new and original way increase a database, identify new potential buyers and potentially new business leads
- Management of implementation of the tool (miniwebsite + form) and participation's follow-up
- Follow-up with participant registrations, and with the sending of gifts to winners, in collaboration with the tourism board

Results

43 participants, including MICE agents, corporates, international associations and journalists

An average score of **14.41** / **15** to the survey





Consulting



Case study

Create a qualified database of potential MICE buyers for visit.brussels

Activities

- Creation of a database with MICE agencies, associations and corporates organizing events with more than 300 pax
- Contacts' qualification
- Trimestral reporting of the mission
- Utilization of the qualified contacts to present Brussels through a promotional event

Results

About 235 contacts identified

Objective of qualifying 100 contacts exceeded





B2B event



Case study

Networking lunches
to present South Korea's
MICE assets to
French MICE agencies

Activities

- Selection and identification of potential buyers in Paris and Marseille
- Proposal of attractive restaurants in Paris and Marseille
- Management of invitations and registration's follow-up
- Attendance at the lunch with the tourism board's team
- Identification of potential projects and follow-up

Results

12 MICE buyers welcomed in 2019, including 6 in Paris and 6 in Marseille

Strong interest from buyers, who did not know yet the destination's MICE offer





Sales mission





Present and promote a portugese MICE DMC to Parisian event buyers

Activities

- Selection and identification of potential buyers for Portugal
- Appointment setting and inquiries' management
- Creation of a planning: 4 to 5 meetings per day
- Creation of a roadbook including every practical information (planning, contacts, agencies' description, itineraries, ...)
- Support and participation during meetings

Results

13 meetings done in three days of sales mission in Paris in 2018

21 events planner met

7 new identified projects for Vega





Sales mission



Case study

Toulouse

Present Toulouse's MICE assets to event planners through personalized meetings

Activities

- Identification and selection of potential buyers for Toulouse in all of France: Paris, Lyon and Bordeaux
- Establishment of contact, management and inquiries' follow-up
- Creation of a planning: around 4 meetings per day on 2 to 3 days

Results

- 4 sales missions per year (2018 and 2019)
- 38 meetings set up n all over France in 2018 and 2019
- 3 new potential projects identified





B2B event



Case study

Promote Singapore to MICE professionals through informal and exclusive events

Activities

- Research of partners (airlines, hotels, DMCs) to realize these informal events
- Definition of a special format : breakfast or afterwork
- Selection of guests with partners, management and invitations' follow-up
- Participation in the events as the Singapore Tourism Board's MICE representant
- Identification of potential projects and follow-up

Results

- 3 events organized in 2019
- 19 participants met
- **6** partners implicated : airlines, DMCs and hotels
- 3 new potential projects identified





B2B event



Guiding visit.brussels in the organization of its annual MICE event in Paris

Activities

- Guiding the organization of a secret event with an original concept: seated gastronomic dinner, created by Chef Samuel Albert, winner of the French TV show
 Top Chef 2019 », present during the event, aboard a train Paris-Brussels in an exceptional venue: the Gustave Eiffel private room in the Tour Eiffel
- Selection of potential MICE buyers for Brussels
- Management and invitations, registrations, reminders' follow-up, and coordination with visit.brussels' teams.
- Physical reception of guests during the event

Results

43 qualified MICE buyers present (directors and et project managers) during 2019's edition
Almost no no-shows (46 people registered)
A huge satisfaction from guests and present partners





Sales mission



Case study

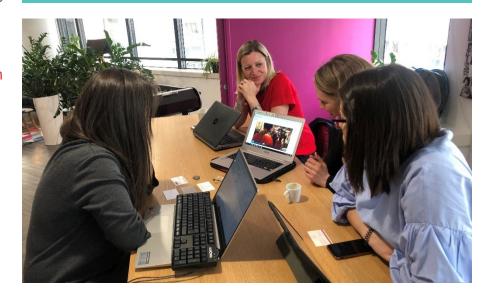
Present Scotland's MICE assets to event planners through personalized meetings

Activities

- Annual operation realized since 2012 involving 3
 Scottish partners: hotels, DMCs and venues
- Selection of potential buyers for Scotland and creation of a meeting schedule
- Presence during the 3 days of meetings
- Identification of potential projects and follow-up

Results

- 12 meetings done on 3 days in 2019
- 2 new potential projects identified
- 3 present partners: a DMC and two hotels





Specialized event



Case study

Increase Scotland's visibility
through the participation
of a MICE event
Pure Meetings & Events in Paris

Activities

- Identification of a specialized MICE event in France with a very good ROI: Pure Meetings & Events.
- Management of the registration to the event and selection of the buyers to meet via the website of the event
- Presence of the event with one or more local partner:
 DMCs and hotels
- Reporting, identification of potential projects and followup post-event

Results

Participation in Pure Meetings & Events' **2 editions** in 2019 (March and September)

34 meetings in 2019, including 22 in March and 12 in September

16 new identified projects in total

4 partners involved in 2019





B2B event



Case study

Present Hungary to tourism professionals through a unique and unprecedent event in Nantes

Activities

- Definition of an original format and venue to promote Hungary's touristic offer, on the occasion of the opening of the airline Nantes-Budapest
- Total management of the event : logisitc (venue, catering, original animations), invitations, follow-up, rappels
- Original animations: Machine test by the guests and Hungarian wine tasting animating by a Hungarian sommelier

Results

46 travel agents and MICE buyers presents

A low no-show rate (15%)

4 present partners

1 original and exclusive venue : Les Machines de l'Île





B2B event





Promote South Korea's MICE offer to French meeting planners

Activities

- Organization of the Korea Tourism Organization annual
 MICE workshop in Paris (since 2017)
- Selection of a prestigious venue : Ritz Paris
- Presence of 3 members of Interface MICE's team on the event to welcome the guests and manage the technical aspects of the event
- Many original animations during the evening: classical music concert with Korean musicians, Korean calligraphy and lucky-draw with many presents to win

Results

24 participants (MICE agencies, corporates and associations)

6 local partners present : Korean airlines and DMCs

1 press impact in "Voyages & Stratégie"







Promote the destination Scotland during an exclusive evening at La Maison du Whisky

Activities

- Organization of the annual MICE evening of VisitScotland Business Events in Paris
- Identification of a place with a strong connection to Scotland: La Maison du Whisky
- Suggestion and implementation of several exceptional moments: entertainment, whiskey tastings, Scottish gins and salmon, discussions with our partners
- Interactive and original presentation of the destination

Results

28 participants (MICE agencies)

7 new business leads identified

4 service providers present (two hotels and two incoming agencies)

1 exceptional place





Contact us!



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f Interface Tourism France

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